

Hollygirt School Trustee Committee Meetings Summary 2024-25

Full Board	Finance & Operations	Education & Marketing
To provide guidance to the Senior Leadership of the Hollygirt School.	To support the financial viability of the School To support staff and to offer the school as a place of work that attracts and supports the highest calibre of staff.	To support the quality of education and enrichment of the student learning experience To promote the School as a school of choice for parents of children requiring a bespoke and nurturing education
<ul style="list-style-type: none"> • Updates from Committees • Ratification/approval/challenge and support • Ensure viability of the school • Compliance with Independent Schools Standards • Safeguarding • Solvency of the limited company • Charity Commission compliance • <i>And</i> overview of all sub-committees. 	<ul style="list-style-type: none"> • Budget • Building • Infrastructure • Health & Safety • Appraisals (Spring) • Staffing issues/welfare inc. budget for teaching & pastoral staff • Contact teaching time & pupil-teacher ratios. • Pensions • Staff terms & conditions • Staff remuneration • Attracting high calibre staff (work place of choice) 	<ul style="list-style-type: none"> • School Development Plan • Compliance with Independent School Standards • Safeguarding • Curriculum Planning (Spring) • GCSE Results (Autumn) • Pastoral Care • SEND including EHCPs • Extra curricular • CPD • Review all other non-regulatory policies and procedures that relate to the school's academic, curricular & pastoral provision • School's ethos and aims • Long and Mid- term Marketing Strategy • Marketing Budget • Social media policy • School website • Key school messages • Key development aims (Alumnus) • Admissions • Outreach in community • Public image and Branding & PR • Fundraising, Prime Donors and Sponsorships • Parent Satisfaction
Chair: Alison Bingham Rachael Archer Julian Townsend Alison Turton Julie West	Chair: Julian Townsend Alison Bingham Alison Turton	Chair: Julie West Rachael Archer (Safeguarding Trustee) Alison Bingham
FULL TRUSTEES 5-7 pm	OPERATIONS 5:15 – 7:15pm (online)	EDUCATION 5:15 – 7:15pm (online)
Thursday 5 December 2024	Tuesday 12 November 2024	Wednesday 9 October 2024
Tuesday 25 March 2025	Wednesday 5 March 2025	Monday 3 February 2025

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Wednesday 25 June 2025	Monday 2 June 2025	Tuesday 13 May 2025
Full Trustees Training Day Sat 9 November - 9.15am -2:30pm		

H&S (reporting to Operations Committee) Held within the school day <i>Provisional – dependent on timetables</i> <i>Trustee attendance tbc</i>	Autumn: 7 November 2024 Spring: TBC Summer: TBC
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Key School Social Events

Weds 2 October 2024 - Prize Giving 6.30pm

Thur 19 December 2024 - Carol Service 7pm

Effective from: [1 September 2024]

Last reviewed: [23 January 2024]

To be reviewed: [September 2025]