



## Parents' Forum Meeting Minutes

Friday 31<sup>st</sup> January 2020

4.00pm

In Attendance: Mrs Hutley, Mrs Wright, Mrs Loi; Mrs Davis, Mrs Bragas, Mrs Bamber (Minutes)  
Apologies: Dr Liang; Mrs Bouchlaghem, Dr Umoren; Mr and Mrs Browne, Miss Pykett, Mrs Alls, Mr Rudkin

### 1. Review of actions from 29/11 meeting.

PH provided a comprehensive update on all actions as follows:

**IT Strategy** – the review has been started and will be finalised and shared as soon as complete – **PH** will provide further details as available.

**NSPCC Training**-Sex and Education modules were delivered last academic year with good feedback from parents, **VW** to request further sessions as available – likely to be later in the year as we have already had support from them.

**Parent Training**- Healthy Relationships has just been presented to parents this term.

#### **Curriculum Strategy-**

No update at present will carry forward to next agenda – **AB** – note for agenda

**Parent Handbook** – feedback noted –**AB** to review timing and content of handbook and bring back to parents forum for review. **PH** to check re insurance included in handbook

**Lunches**-**PH** to seek parent input during the next term

### 2. Weekly News.

RH had asked for feedback on weekly news due to figures showing 50% currently read.

There was strong agreement that parents had many options to access the weekly news and may use tablet, app, website, email therefore it was felt that it is parents' choice how they engage with communication and we should continue with our current communication methods. All forum members discussed the use of What's App and also felt this was used for parents to share updates with each other from weekly news. **PH**-continue as per communication plan and review stats next academic year.

### 3. Sports Kit

**PH** explained that SLT had reviewed the current PE kit and had a desire to improve the appearance of Hollygirt during PE whilst balancing the cost for parents.

Any change of PE kit would need to be introduced with a changeover period to minimise essential/immediate spend for parents – however it was suggested regular team players purchase as soon as possible.

The Parents Forum members were shown the proposed new kit and asked for feedback on all items – summarised as follows:

**PE polo shirt** (Green and Black with buttons/collar) was the clear favourite amongst the forum members and all felt it would be liked by girls and boys.

**Shorts** – agreed they look good with the polo shirt and are practical for boys and girls in Junior

**Skort** – only available from size 22inch (large 22inch in reality) - all members agreed the skort is a good addition and will be liked by the older girls.

**Tracksuit Tops/Hoodies** – 3 options were presented, 2 of which were liked by the members however, and on balance the warmer hoodie top (no zip) was preferred as will be warmer. **PH** – agreed we should make the hoodie the standard item to reduce the cost of having to purchase 2 different warmer tops – but with a zip through an additional optional item.

**Tracksuit bottoms** – parents liked the plain black option and felt both girls and boys would wear them in Juniors and just boys in Senior.

**Skins** – the leggings for girls need to be changed as the white colour block on the legs isn't consistent with the other colourways.

**Branding** – to reduce cost it was agreed to have branding on tops only.

**Pricing** – PH to have a meeting with supplier to discuss pricing – a full estimate of costing was discussed at the forum with parents views being sought prior to any changes being implemented.

Pupil Forum – PH to include the new PE kit as an agenda item at the next pupil forum to seek feedback from pupils and share with PE staff for comment.

#### 4. **Junior School Scaffolding**

PH gave an update on the junior school scaffolding which needed to be put up to initially investigate leaks on Stafford House. After investigation it has been decided that a new roof is the best option and a contractor has now been appointed to commence the work after half-term.

It had been agreed to pay additional costs to make the school a live site during work which means we can continue to use the Junior School during work. The site will be safety checked every week and we may have to operate some minor restrictions at different stages of the work.

If parents have any concerns PH offered to speak to them personally.

#### 5. **Green Travel**

The recent survey results will be collated with outputs available after Easter. Nothing yet formalised however it is likely that we will have a 'Green Week' in May where we have some fun challenging ourselves to travel to school in the greenest possible way e.g. car pools, cycling, public transport to see what is actually possible even if not sustainable on a daily basis. This will then help to formulate our Green Strategy.

#### 6. **Pupil Community Payback**

PH outlined her thoughts on the introduction of some type of benefit to community from pupils misdemeanours Sanctions where possible to be linked to the offence and may include litter picking or other 'work' in our grounds or service to an individual/area of school life. All senior parents were happy with the scheme, junior parents sought additional reassurances about health and safety aspects. **PH** – all would be risk assessed and supervised.

#### 7. **AOB**

A request was made for coat hooks in the playground as parents have a concern about blazers being dumped on the ground. **VW** confirmed this request is definitely on the list for action.

**The next meeting will be held on Friday 13<sup>th</sup> March 2020, 4.00pm**