

## Board Committees & Trustee Representatives (September 2019)

Full Board	Finance & General Purposes	Marketing & Admissions	Education	HR
<b>To provide guidance to the Senior Leadership of the Hollygirt School.</b>	<b>To support the financial viability of the School</b>	<b>To promote the School as a school of choice for parents of children requiring a bespoke and nurturing education</b>	<b>To support the quality of education and enrichment of the student learning experience</b>	<b>To support staff and to offer the school as a place of work that attracts and supports the highest calibre of staff.</b>
<ul style="list-style-type: none"> <li>• Updates from Committees</li> <li>• Ratification/approval/challenge and support</li> <li>• Ensure viability of the school</li> <li>• Compliance with Independent Schools Standards</li> <li>• Safeguarding</li> <li>• Solvency of the limited company</li> <li>• Charity Commission compliance</li> <li>• <i>And</i> overview of all sub-committees.</li> </ul>	<ul style="list-style-type: none"> <li>• Budget</li> <li>• Building</li> <li>• Infrastructure</li> <li>• Health &amp; Safety</li> </ul>	<ul style="list-style-type: none"> <li>• School's ethos and aims</li> <li>• Long and Mid- term Marketing Strategy</li> <li>• Marketing Budget</li> <li>• Social media policy</li> <li>• School website</li> <li>• Key school messages</li> <li>• Key development aims (Alumnus)</li> <li>• Admissions</li> <li>• Outreach in community</li> <li>• Public image</li> <li>• Branding &amp; PR</li> <li>• Fundraising, Prime Donors and Sponsorships</li> <li>• Parent Satisfaction</li> </ul>	<ul style="list-style-type: none"> <li>• School Development Plan</li> <li>• Compliance with Independent School Standards</li> <li>• Safeguarding</li> <li>• Curriculum Planning (Spring)</li> <li>• GCSE Results (Autumn)</li> <li>• Pastoral Care</li> <li>• Extra curricular</li> <li>• CPD</li> <li>• Review</li> <li>• All other non-regulatory policies and procedures that relate to the school's academic, curricular &amp; pastoral provision</li> </ul>	<ul style="list-style-type: none"> <li>• Appraisals (Spring)</li> <li>• Staffing issues/welfare inc. budget for teaching &amp; pastoral staff</li> <li>• Contact teaching time &amp; pupil-teacher ratios.</li> <li>• Pensions</li> <li>• Staff terms &amp; conditions</li> <li>• Staff remuneration</li> <li>• Attracting high calibre staff (work place of choice)</li> </ul>
Chair: Debra Costley Vice Chair: Alison Bingham Chris Adams Rachael Archer Sally Baylis Rob Dunmore (to Jan) Juliet Roche Lou Rudkin Julian Townsend Claire Wood	Chair: Rob Dunmore (to Jan) Vice Chair: Juliet Roche (to Jan) Julian Townsend Debra Costley  Plus 1	Chair: Alison Bingham Vice Chair: Lou Rudkin Rachael Archer  Plus 1	Chair: Alison Bingham Debra Costley Sally Baylis (Safeguarding Trustee) Claire Wood  Plus 1	Chair: Debra Costley (interim) Chris Adams Lou Rudkin Rachael Archer  Plus 1
<b>FULL TRUSTEES 4.30-6.30pm</b>	<b>F &amp; GP 8-10am</b>	<b>MARKETING 3-5pm</b>	<b>EDUCATION 3-5pm</b>	<b>HR 8-10am</b>
Tuesday 12 November 2019	Wednesday 6 November 2019	Monday 7 October 2019	Wednesday 25 September 2019	Monday 25 November 2019
Thursday 19 March 2020	Monday 9 March 2020	Tuesday 4 February 2020	Monday 10 February 2020	Wednesday 4 March 2020

Wednesday 17 June 2020	Thursday 4 June 2020	Tuesday 12 May 2020	Monday 18 May 2020	
<b>Full Strategy Day</b> <b>Sat 28th March - 9.30am -3.30pm</b>				

<b>H&amp;S (led by F&amp;GP Committee)</b> <b>At 1pm on Fridays</b> <i>Trustee – currently being recruited</i>	Autumn: 1st Half Termly Meeting-20 September, 2nd Half Termly Meeting-29 November Spring: 1st Half Termly Meeting-17 January, 2nd Half Termly Meeting-6 March Summer: 1st Half Termly Meeting-1 May, 2nd Half Termly Meeting-1 June
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