



14th February 2019

To: Parents of pupils taking part in the USA trip

Dear Parents

USA trip Parents' Information Evening Thursday 28th February 2019

I write to advise that I am holding a USA parents' information evening on Thursday 28th February 2019, 5.00pm to 6.00pm in the Senior School.

If you are unable to attend the meeting and wanted to discuss specific queries, please email me at naomihowlett@hollygirt.notts.sch.uk. I will also arrange for you to receive any handouts given at the meeting.

In the meantime, please note that **all outstanding balances must be received by 1st March 2019**. Any passengers over the age of 16 at the time of travel, there is an additional Air Passenger Duty (APD). The APD rate is £78 per paying person. If this applies, please include this in your final balance payment.

I attach a kit list and ESTA information. **Please note that all passengers will require an ESTA and we will require a copy of this by Friday 29th March 2019**. You will need the following information when applying for an ESTA:

Hotel information:

(Date from 7th July to 11th July)
Courtyard World Trade Center- New York
133 Greenwich Street
New York
NY 10006

(Date from 11th July to 13th July)
Holiday Inn Rosslyn- Washington
1900 N. Fort Myer Drive
Arlington
Virginia
22209

To help with planning, I would like to suggest an approximate amount of spending money needed for the trip. Each evening we will shop for the following day's lunch. Where this is purchased will be decided on a day-to-day basis, and will most likely be at small supermarkets:

The cost of lunch and additional drinks @ £15 per day x 7
Approx £15 for a souvenir / extra treat per day = £15 x 7
Totals = £210

In addition, budgeting for days where your child might like to spend more than usual e.g. in New York, I recommend a spending budget of **£300 for the whole trip**. This is a just a guideline and how much your child brings is of course, at your discretion. I would suggest a small amount in pounds for service station/airport in the UK and the rest in American dollars. We can discuss how your child will manage their personal finances at the above meeting.

I will write nearer the time to confirm specific arrangements and timings for departure and our return from school. We will all be travelling together on a coach and it is at this point our travel insurance begins and ends. Therefore, no alternative airport collection arrangements can be made. In the meantime, I can confirm our flight details below:

VS003	7-Jul-2019	09:00	LHR	JFK	11:55
VS022	13-Jul-2019	18:10	IAD	LHR	06:35 (NDA = 14-Jul-2019)

I look forward to seeing you at the meeting, in the meantime, should you have any queries, please do not hesitate to contact me.

Yours sincerely



Mrs N Howlett
Senior Teacher-Pastoral
Head of Geography

USA Kit List

Equipment	Tick
Clothing	
Sturdy comfortable shoes with closed in toes and suitable socks	
Other trainers/ suitable shoes	
Water proof cagoule/jacket	
Sun hat, sunglasses	
Various suitable bottoms and tops for the climate	
Back pack style bag	
Sleeping clothes and underwear	
Necessities	
Passport and travel documentation (ESTA)	
Spending Money	
Toiletries (shampoo, shower gel, toothbrush, toothpaste, hairbrush etc)	
Towel	
Refillable Water bottle	
Sunscreen	
Plasters, just in case!	
Camera and charger/batteries (if you intend taking one)	
Phone charger if you are taking your mobile phone	
Travel Adapter	
Insect Repellent	
Money belt for valuables	
Antibacterial wipes/hand gel	
Entertainment - Please do not bring valuable electronics	
Magazines/ small games/book	
Medicine	
Please label with instructions any medicine, allergy, travel sickness tablets you need and Mrs Howlett/Mr Dean will look after these	