

28<sup>th</sup> January 2019



**To: Parents of pupils in Year 7**

Dear Parents

## **Year 7 Parents' Evening**

We are looking forward to seeing you at the Parents' Evening on **Tuesday 12<sup>th</sup> February 2019**. The evening will begin at 4.15pm and end at 7.30pm.

Your child will make appointments with staff on your behalf. Each appointment will last around five minutes. To avoid queues please try to be on time for your appointments. Your child may accompany you for the evening if you wish.

Upon arrival please take your own named label from the board in the entrance hall. We would also ask you to sign in when you arrive and sign out when you leave in order to comply with fire regulations and to ensure that staff are not waiting unnecessarily if you have to leave early.

Yours sincerely



Mr D Thompson  
Senior Teacher (Curriculum)



**Appointments for Year 7 Parents' Evening on Tuesday 12<sup>th</sup> February 2019**

**Pupil name:** \_\_\_\_\_

4.15pm	6.10pm
4.20pm	6.15pm
4.25pm	6.20pm
4.30pm	6.25pm
4.35pm	6.30pm
4.40pm	6.35pm
4.45pm	6.40pm
4.50pm	6.45pm
4.55pm	6.50pm
5.00pm	6.55pm
5.05pm	7.00pm
5.10pm	7.05pm
5.15pm	7.10pm
5.20pm	7.15pm
5.25pm	7.20pm
5.30pm	7.25pm
5.35pm	
5.40pm	
5.45pm	
5.50pm	
5.55pm	
6.00pm	
6.05pm	